

Senior Accountant

An exciting position has become available for a full-time Senior Accountant based in High Wycombe. The successful candidate will work Monday to Friday salary dependant on experience.

The office is open 9am to 6.00pm with some flexibility.

You will provide a key role managing the finance functions of the existing SME client base and work alongside the senior management team to help develop the business.

Role Requirements

- Minimum 3 years of practice experience.
- Qualified accountant (AAT, ACCA, ACA, CIMA); qualified by experience candidates will be considered.
- Excellent communicator with good oral and written English skills.
- A focus on customer care and customer retention.
- Work closely with management with a collaborative team spirit.
- Organised and proactive with good attention to detail.
- Have a “can do” attitude
- Experience with Xero
- Experience using Dext, not essential but would be advantageous.

Role Responsibilities

- Taking a proactive approach to identifying and resolving any issues.
- Preparing working papers and annual accounts for sole traders, partnerships and owner managed SMEs.
- Prepare statutory accounts in accordance with UK FRS 105 and FRS 102.
- Prepare corporation tax returns for our clients with small-sized companies.
- Review VAT returns and submissions.
- Review payroll produced by junior team members.
- Basic tax planning and remuneration planning for SMEs.
- Preparing management accounts with commentary for clients.
- Liaise with HMRC on behalf of clients where necessary.
- Work confidently with various accounting and computer packages such as Xero, QuickBooks, IRIS and Sage.
- Supervise and train junior members of the team.
- Client relationship management.
- Other ad hoc bookkeeping, finance, and office administration duties (filing, letter writing, credit control etc).

Company

TFMC take the burden of looking after the financial side of things away from their customers thus enabling them to devote their time and attention to running and growing their business.

The Financial Management Centre have supported and delivered a passionate and professional service to thousands of SME's over the last 10 years, and have exciting plans to grow the network and continue to deliver an innovative solution to their customers.

Why should you apply?

- The chance to join a well-established company.
- To join a fantastic team.

- To showcase your knowledge and skill set.
- Pension.
- Car Parking.
- Health cash plan.

Covid-19 Considerations

To keep the team safe, the offices are currently open with reduced numbers. The offices have a substantial office with sufficient space to operate with social distancing in place.

For more information send your CV to us at info@tfmcentre.co.uk

No agencies please